



COMMISSION REGULAR MEETING AGENDA

Port of Seattle Commission

Tom Albro
Stephanie Bowman
Bill Bryant
John Creighton
Courtney Gregoire

Chief Executive Officer

Ted Fick

Web site:

www.portseattle.org

E-mail:

Commission-public-records@portseattle.org

Port Commission:
(206) 787-3034

Meeting and Agenda
Information:
(206) 787-3210

Our Mission:

The Port of Seattle is a public agency that creates jobs by advancing trade and commerce, promoting industrial growth, and stimulating economic development

Strategic Objectives:

- Position the Puget Sound region as a premier international logistics hub
- Advance this region as a leading tourism destination and business gateway
- Use our influence as an institution to promote small business growth and workforce development
- Be the greenest, and most energy efficient port in North America

Date: April 28, 2015

Location: Seattle-Tacoma International Airport
Conference Center at Sea-Tac

ORDER OF BUSINESS

12:00 noon

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

2. Recess to EXECUTIVE SESSION* – Pursuant to RCW 42.30.110, if necessary.

1:00 p.m.: Reconvene or Call to Order

OPEN PUBLIC SESSION**

3. SPECIAL ORDERS OF BUSINESS

- 3a. Recognize the 2014 Seattle-Tacoma International Airport Green Gateway Environmental Excellence Award Winner. ([memo](#) and [presentation](#) enclosed)

4. UNANIMOUS CONSENT CALENDAR***

- 4a. Approval of the minutes of the regular meeting of October 14, 2014. (**no enclosure**)
- 4b. Authorization for the Chief Executive Officer to execute up to two professional services indefinite delivery, indefinite quantity contracts for Roofing Inspection and Design support services totaling no more than \$1,200,000 with a three-year contract ordering period. No funding is associated with this authorization. ([memo](#) enclosed)
- 4c. Authorization for the Chief Executive Officer to execute a contract for Heating, Ventilation and Air Conditioning (HVAC) Maintenance Services for equipment at the Port of Seattle waterfront properties. The estimated cost of this contract is \$600,000 and the contract will be for two years. ([memo](#) enclosed)
- 4d. Authorization for the Chief Executive Officer to (1) authorize Port staff to proceed with the Maximo Upgrade project and (2) authorize the procurement of required hardware, software, and vendor services for a total project cost not to exceed \$1,000,000. ([memo](#) enclosed)
- 4e. Authorization for the Chief Executive Officer to restate and amend the Real Estate Purchase and Sale Agreement with the City of Woodinville to incorporate the portion of the Eastside Rail Corridor previously included as a separate transaction in the Ancillary Property Purchase and Sale Agreement. ([memo](#) and [attachment](#) enclosed)
- 4f. Motion of the Port of Seattle Commission to clarify the obligation date of minimum wage and total compensation policies under Resolution No. 3694. ([motion](#) enclosed)
- 4g. Authorization for the Chief Executive Officer to execute service agreements and conduct studies, cost estimates, design, and prepare construction documents for the North Terminals Utilities Upgrade project at Seattle-Tacoma International Airport. This request is for \$2.0 million of an estimated total project cost of \$9.95 million. ([memo](#) enclosed)

* *An Executive Session may be held at any time after the convening time, if necessary.*

** *Please silence all personal electronic devices during the Public Session.*

*** *Consent Calendar items are considered routine and are adopted by one motion without discussion.*

If requested, items may be removed from Consent and considered individually following public testimony.

4. UNANIMOUS CONSENT CALENDAR, Continued

- 4h. Authorization for the Chief Executive Officer to approve and execute a construction change order for 2015 Apron Panel Replacement (CIP #C102573) to be included in the Runway 16C/34C Reconstruction (CIP #C800406) or alternatively to advertise and execute a construction contract, at the discretion of the Chief Executive Officer, based on efficiency and cost-effectiveness. This authorization is for \$1,561,000 and the cost for the complete project is \$1,761,000. ([memo](#) and [attachment](#) enclosed)
- 4i. Authorization for the Chief Executive Officer to execute a service agreement for three years, four months, with seven possible one-year extensions to a maximum duration of 10 years, 4 months, to provide Flexible Spending Account and Health Savings Account administration services to the Port. The service agreement will have an estimated total value of \$650,000. ([memo](#) enclosed)

5. **PUBLIC TESTIMONY** – Public testimony procedures may be found online at www.portseattle.org/About/Commission/Procedures.

6. DIVISION, CORPORATE, AND COMMISSION ACTION ITEMS

- 6a. Second Reading and Final Passage of Resolution No. 3706: A Resolution of the Port Commission of the Port of Seattle declaring certain personal property, Backscatter X-Ray vans and trailers, surplus and no longer needed for port district purposes and authorizing its disposal. ([memo](#) and [resolution](#) enclosed)
- 6b. Second Reading and Final Passage of Resolution No. 3707: A Resolution of the Port Commission of the Port of Seattle declaring surplus and no longer needed for port district purposes certain real property located at approximately 26th Avenue South and South 204th Street in the City of SeaTac, Washington, and authorizing the Chief Executive Officer to execute all documents necessary to transfer title of the surplus property to the City of SeaTac for use in its Connecting 28th/24th Avenue South Project. Request authorization for the Chief Executive Officer to execute all documents necessary to grant Midway Sewer District a 15-foot wide permanent easement. ([memo](#), [resolution](#), and [presentation](#) enclosed)
- 6c. First Reading and Public Hearing of Resolution No. 3708: A resolution of the Port Commission of the Port of Seattle, (i) amending Unit 20 of the Comprehensive Scheme of Harbor Improvements of the Port of Seattle by declaring certain real property surplus and no longer needed for Port of Seattle district purposes, deleting it from the Comprehensive Scheme, and authorizing the Chief Executive Officer to execute all documents necessary to transfer title of the property to the State of Washington Department of Transportation; and (ii) further amending Unit 20 of the Comprehensive Scheme to add certain real property conveyed to the Port by the State of Washington Department of Transportation. ([memo](#), [resolution](#), [presentation](#), [attachment 1](#), [attachment 2](#), [attachment 3](#), [attachment 4](#), [attachment 5](#), and [attachment 6](#))

First Reading.

Public Hearing.

- 6d. Authorization for the Chief Executive Officer to execute a lease agreement with SEATAC VENTURES 2010 LLC, as Landlord, for IAF Program Management Office Space near Seattle-Tacoma International Airport for four years for an estimated cost of \$1,995,285. Funding for this lease is included in the overall IAF program budget and authorization. ([memo](#) enclosed)
- 6e. Authorization for the Chief Executive Officer to execute a service agreement for commissioning services (including third-party verification services to satisfy LEED requirements), with an approximate value of \$2 million, for the International Arrivals Facility at Seattle-Tacoma International Airport. No funding is associated with this request. ([memo](#) enclosed)
- 6f. Authorization for the Chief Executive Officer to execute a contract for security services to be performed at Terminal 5 ranging from approximately \$400,000-\$600,000 annually with a five year estimated value of \$3,000,000. The initial contract will be competitively bid and will be executed for a one year term with (4) four annual renewal options at the discretion of the Port for a maximum term of five (5) years (through April 30, 2020). ([memo](#) enclosed)

7. STAFF BRIEFINGS

- 7a. Sustainable Airport Master Plan (SAMP) Planning Update. ([memo](#) and [presentation](#) enclosed)
- 7b. 2015 Q1 Update Briefing on the International Arrivals Facility. ([memo](#) and [presentation](#) enclosed)
- 7c. 2015 First Quarter Update on the Airport's NorthSTAR Program. ([memo](#) and [presentation](#) enclosed)
- 7d. 2015 Intermediate Lien Revenue and Refunding Bonds. ([memo](#) enclosed)

8. ADDITIONAL NEW BUSINESS**9. ADJOURNMENT**